



Finance Office - Procurement Management

Addendum 2	Technology Products and Related Services # 269-2017-010
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To: All Prospective Companies

Date: December 6, 2016

Subject: Addendum 2 – RFP 269-2017-010 Technology Products and Related Services

Please note the specification changes/modifications below for the RFP.

Item #	Page #	Section #	Specification(s)	Change(s) Modification(s)
1	6	1.6.6	MWSBE Utilization	<p>Company Question: Where may Companies find contact information for currently registered and certified MWSBEs?</p> <p>Answer: Companies may find currently registered and certified MWSBEs by searching the data provided here: http://charlottenc.gov/mfs/cbi/Pages/vendors.aspx</p>
2	15	4	Proposal Format	<p>Service Provider Question: Should Companies include the Sample Contract as part of their Proposal? Do all Companies have to comply with all Contract sections?</p> <p>Answer: No, the Sample Contract is not required as part of the required Proposal. All Companies are required to adhere to all Contract sections as applicable to the Products and Services they provide but Companies may include exceptions per Section 4.4.</p>
3	26-27	Form 7	References	<p>Service Provider Question: Please clarify what annual spend the City is interested in as referenced in Section 6, Form 7.</p> <p>Answer: Companies should indicate the client's total spend with their company.</p>

4	30	Form 9	Punchout Capabilities	<p>Service Provider Question: Does the City's punchout utilize cxml? What does third party access to a Company's catalog refer to?</p> <p>Answer: Yes, the City's punchout utilizes cxml. Third party access in this case refers to the Munis system's access of a Company's online catalog.</p>
5			General	<p>Company Question: Please provide the total spend for each of the current Companies for fiscal year 2016 (July 2015 through June 2016). Is this data available in each Product category?</p> <p>Answer: Below is the total spent by the City with current Technology Products and Related Services Companies in fiscal year 2016:</p> <ul style="list-style-type: none"> • CDW LLC: \$958,893 • Disys Solutions Inc.: \$12,055 • Inter Technologies Corporation: \$640,722 • New Century Systems Inc.: \$1,560,856 • NWN Corporation: \$6,940 <p>Note that this data is only for Products and Services purchased by the City and only as captured by the City's financial tracking system which may omit some purchases. Actual utilization varies greatly from year to year depending on Department needs. The City can confirm that each of the above Companies is being used by at least one (1) other Participating Public Agency if not several. The City is continually marketing these contracts to PPAs to increase participation and utilization.</p> <p>Currently the data is not available by Product category.</p>

In order to constitute a complete proposal/bid response you must acknowledge receipt of this addendum with the Addenda Receipt Confirmation Form in Section 6 of the RFP in your Proposal.

Any Company not acknowledging receipt of an issued addendum may not be considered.

In the event additional changes or clarifications to this RFP are warranted, all Companies are responsible for monitoring www.ips.state.nc.us or for additional addenda.

We appreciate your interest in doing business with the City of Charlotte and look forward to receiving a Proposal from your company.

Sincerely,

Sarah Poulton
Procurement Officer

cc: RFP Team
RFP File

Finance Office - Procurement Management
Management and Financial Services/City of Charlotte 600 East Fourth Street Charlotte, NC 28202-2850
Phone: 704/336-2256 Fax: 704/336-2258